



2016 IAHA National Conference & AGM - Professional Development Scholarships

Terms and Conditions

1. The scholarship will provide financial assistance for IAHA members to attend the 2016 National Forum and AGM for the period of 29 November – 2 December 2016 in Canberra ACT. For students the scholarship will also assist in attending the HealthFusion Team Challenge 27-29 November 2016.
2. The Scholarship recipient agrees:
 - a. To abide by the [IAHA Code of Conduct](#) at all times and relevant policies and procedures in relation to travel and finance.
 - b. To attend the 2016 IAHA National Forum, the 2016 IAHA AGM and if they are a student participate in the 2016 HealthFusion Team Challenge.
 - c. To return their completed preferred travel arrangements to IAHA by 9 September 2016.
 - d. To be responsible for their own transfers to and from their place of residence to and from their nominated airport.
 - e. To pay any changes to travel and accommodation bookings once they have been made as stipulated on the travel forms and approved by the CEO
 - f. To refund the scholarship in full if they fail to attend the IAHA National Forum and AGM as a no show. Exceptional circumstances with prior notice can be considered at the discretion of the CEO.
 - g. To submit a report on their attendance and learnings by 30 December 2016.
3. IAHA Agrees:
 - a. To administer all travel and accommodation using awarded scholarship funds.
 - b. To book all travel and accommodation within a reasonable timeframe at the best fare available of the day.
 - c. To ensure confirmation of travel and accommodation is sent to the recipient by 30 September 2016.

- d. To endeavour to meet the members needs within reason as determined by the CEO
4. The IAHA Forum Committee will determine successful applicants through a selection process using the eligibility criteria.
5. There is no appeals process for the selection of scholarship recipients or the amount of funding granted
6. The terms and conditions of this Agreement shall not be disclosed to any third parties without prior written consent of both parties.
7. Personal details shall not be disclosed to any third parties without prior consent from both parties with the exception of scholarship sponsors for the selection process only.