



2016 IAHA Volunteer Sponsorship

The Lowitja Institute International Indigenous Health and Wellbeing Conference

Guidelines for Application

1. Introduction of Sponsorship

- a. Indigenous Allied Health Australia (IAHA) will provide funding for financial assistance to attend the 2016 Lowitja Institute International Indigenous Health and Wellbeing Conference as a **volunteer** at the event.
- b. The sponsorship is designed to send representatives of IAHA to volunteer at the Lowitja Institute International Indigenous Health and Wellbeing Conference 8-10 November 2016.
- c. Any successful member attending the conference will be attending as an event support volunteer.
- d. This sponsorship aims to:
 - Show support to The Lowitja Institute;
 - Support IAHA members and their professional development needs;
 - Support and encourage national networking with allied health and other related sectors specifically focusing on Aboriginal and Torres Strait Islander health and inter-professional working relationships.
- e. IAHA will grant two sponsorships to full and/or associate IAHA members. Sponsorship recipients will receive up to a maximum of \$2,500 for travel and accommodation assistance based on the eligibility and assessment criteria.

2. Eligibility

- a. Sponsorship will be available to current IAHA full and associate members endorsed by the Board of Directors prior to 30 September 2016.
- b. Sponsorship are only available for financial assistance to attend the 2016 Lowitja Institute International Indigenous Health and Wellbeing Conference as a volunteer.
- c. If there are more applicants than there are available sponsorships, not all applicants who meet the eligibility and selection criteria will be offered a sponsorship from this round.
- d. IAHA members who are in receipt of another government-funded Sponsorship for financial assistance to attend the 2016 Lowitja Institute International Indigenous Health and Wellbeing Conference sponsorship will not be eligible.

- e. Applicants must be 18 years of age or over to be eligible for a sponsorship
- f. No late applications will be accepted.

3. Selection

Applications will be assessed and ranked using the following criteria:

- Eligibility of the applicant as stated above;
- Sponsorships are limited, priority will be given to full IAHA members and Aboriginal and Torres Strait Islander associate IAHA members although all associate members are encouraged to apply;
- Rationale outlining how the Sponsorship will benefit you professionally and personally;
- Applicants must address all criteria in the application form.
- Agreement to provide the report and acquittal post the event
- Agree to the terms and conditions.

4. Application Process

- a. Members must apply in writing to IAHA completing the application form supplied.
- b. Applicants will be required to provide a written statement addressing:
 - How the Sponsorship will benefit the applicant in their professional and personal development;
 - Clearly identifying your location of residence and region you work/study within;
 - How the applicant will share their learning and experiences gained at the forum with others working in allied health and/or Aboriginal and Torres Strait Islander communities;

Sponsorships to associate members will also be required to provide:

- A brief statement of the applicant's work based around Aboriginal and Torres Strait Islander health i.e., research, initiatives, employment.
- c. The closing date for applications is 23 September 2016.
- d. Applications can be submitted online at

[\(Insert Link\)](#) or

Email: admin@iaha.com.au or

Mail addressed to:

Sponsorship Administration
Indigenous Allied Health Australia Ltd
PO Box 323, Deakin West ACT 2600



5. Schedule

- a. There will be one round of sponsorship offered in 2016.
- b. IAHA CEO or delegate will be responsible for the final selection of sponsorship recipients (and deciding on the number of sponsorship to be given and the amount of the Sponsorship pending remoteness and location of applicant). IAHA CEO or delegate's decision will be final.
- c. IAHA will notify successful applicants in writing. Recipients must advise their acceptance of the Sponsorship and agree to all the terms and conditions in writing within the timeframe provided.
- d. IAHA will notify unsuccessful applicants in writing.
- e. If an applicant forfeits or declines a sponsorship offer, that place will be offered to another applicant.
- f. Applications received after the closing date will not be eligible or considered.

6. Sponsorship requirements

- a. Sponsorship recipients will be notified and travel forms will be sent by 25 September 2016.
- b. Sponsorship recipients will be required to attend **all days of the 2016 Lowitja Institute International Indigenous Health and Wellbeing Conference**. Failure to attend will result in ineligibility for future sponsorship and/or recovery of funds.
- c. Successful applicants will be required to return their travel documents to the IAHA office by 7 October 2016. Failure to return the travel documents by this date will result in forfeiture of the Sponsorship.
- d. All travel and accommodation will be booked and paid for by IAHA using awarded sponsorship funds, upon receipt of completed travel documents submitted by successful applicants. Any funds remaining after travel, accommodation and registration costs are met can be provided to the recipient to cover incidental costs.
- e. Sponsorship applicants are encouraged to seek advice from the Australian Taxation Office, Accountant and /or Centerlink about any impact the granting of a Sponsorship may have on their financial situation.

Contact Details

IAHA Secretariat on (02) 6285 1010 or Email: admin@iaha.com.au

