



Dear IAHA Member

**IAHA 2020 Annual General Meeting on 15 October 2020 and Nomination of Candidates for Board**

On behalf of the Indigenous Allied Health Australia Ltd (IAHA) Board, I would like to thank you for your continued support of IAHA and invite you to participate in the annual general meeting of IAHA to be held **on Thursday 15 October 2020 by online virtual meeting from 12 noon – 2.00pm (AEDT)**

*Please note: the AGM will be during daylight savings and will commence at 11.30am in South Australia, 11.00am in Queensland, 10.30am in the Northern Territory and 9.00am in Western Australia.*

The virtual AGM will use Zoom to connect Members, as well as using an online voting system called TrueVote. While we encourage you to attend the virtual AGM, you also have the option of voting without attending the AGM, using the TrueVote online voting system.

Please read the cover page of the Notice of Annual General Meeting on how to participate and vote, and further details will also be posted on the Members'-only area of IAHA's website.

Please don't hesitate to contact the IAHA secretariat on 02 6285 1010 or email me at [secretary@iaha.com.au](mailto:secretary@iaha.com.au) if you would like any further information on how to participate or vote.

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**Agenda for annual general meeting**

The key items for the annual general meeting are:

- endorse the previous minutes;
- to receive and consider the financial reports for the year ending 30 June 2020; and
- the election of Directors.

**Attachments to this letter**

Attached to this letter are:

- Notice of Annual General Meeting (including the Explanatory Notes);
- Proxy Form;
- Nomination of Director and Consent to Become a Director of a Company form;
- IAHA Nomination and Election By Laws and Policy (**By Laws**); and



- previous minutes.

We sincerely hope that you will take the time to look over the enclosed documentation and participate in this annual general meeting.

### Calling for Nominations for Director Candidates

This letter is also notice to all IAHA Members calling for nominations for candidates for appointment as a Director (Graduate) of the IAHA Board.

There are **4 Director (Graduate) positions to be filled** at the 2020 AGM elections. Candidates may include existing Directors who nominate for re-election and any Full Members (Graduate) who nominate. Please refer to the enclosed By Laws for further information on eligibility for nomination.

Only Full Members (Graduate) are eligible to be appointed as a Director. As Members nominate, their details will be posted to the Members only section of IAHA's website with the AGM papers and relevant documents.

Director candidates are invited to provide a recorded video statement, presenting their case for election, to be posted on the Members'-only section of IAHA's website. The recording may be up to 5 minutes. The recording will also be played at the AGM to all attending Members, prior to the ballot being conducted.

IAHA will provide mentoring and support for candidates in preparing and presenting the recorded video statements. Candidates who wish to access this service should contact IAHA on the details set out below.

In accordance with the By Laws, Director nominations must be received by IAHA by **Wednesday 30 September 2020**. Nominations should be accompanied by the candidate's recorded video statement. A candidate may (but is not required to) make an updated recording for the AGM - that is, if the candidate wishes to change any aspect of their case for election. The updated recording needs to be provided to IAHA at least 48 hours prior to the AGM.

Should you have any questions or concerns, please don't hesitate to contact the IAHA secretariat on 02 6285 1010 or email me at [secretary@iaha.com.au](mailto:secretary@iaha.com.au).

Yours sincerely

Donna Murray  
Company Secretary  
Date: 2<sup>nd</sup> September 2020