



## IAHA Bursary Scheme Guidelines

### 1. Purpose

These guidelines underpin the equitable allocation of the IAHA Bursary Scheme. The scheme is intended to support participation of IAHA full student members experiencing financial hardship, by providing financial assistance through the provision of a \$250 or \$500 voucher for the purchase of university expenses including but not limited to: textbooks, journal subscriptions, living expenses, IT equipment, data credit.

### 2. Scope

These guidelines apply to all IAHA full student members.

#### 2.1. Eligibility Requirements

To meet the basic eligibility requirements for the IAHA Bursary Scheme, applicants will need to be:

- a. an IAHA Full Member (student);
- b. able to demonstrate financial hardship.

#### 2.2. Financial Hardship Requirements

In addition to meeting the requirements outlined in 2.1 above, applicants will need to be either

- a. in receipt of a Centrelink benefit (such as Abstudy, Parenting payment, Disability Support payment etc) while they are studying. This excludes the Family Tax Benefit Part A or Part B and Low-Income Health Care card; or
- b. able to demonstrate financial hardship

If a student is in receipt of another scholarship for financial assistance, then they may be ineligible for the IAHA Bursary Scheme.

#### 2.3. Applications, Assessment and Selections

- a. Applicants are required to complete an online application to be eligible.
- b. There is a limited number of vouchers (20 per calendar year) and once these have been allocated further applications will not be accepted.
- c. Each applicant is only eligible for one voucher per year.
- d. The selection process will be administered by the IAHA secretariat with input from IAHA Board of Directors.
- e. Applicants will be notified of the outcome of their application via email.
- f. The selection process will be reviewed annually

### **3. Claiming a Voucher**

Students successful in being awarded a voucher through the IAHA Bursary Scheme will be sent their voucher by post within 14 days of email notification.. Students will be required to provide email notification to the IAHA secretariat of receipt of voucher and provide evidence of voucher use, eg receipts of purchases This should be emailed through to [membership@iaha.com.au](mailto:membership@iaha.com.au) .

### **4. Conditions of the IAHA Bursary Scheme**

Payment of bursaries will be via a voucher. Conditions include:

- 4.1. vouchers are valid for a period of 12 months from date of issue;
- 4.2. vouchers are not redeemable for cash;
- 4.3. vouchers cannot be replaced if lost; and
- 4.4. vouchers are NOT transferable.

### **5. Review / Appeal**

Unsuccessful applicants may make a request for review by contacting the IAHA secretariat by emailing [membership@iaha.com.au](mailto:membership@iaha.com.au) within seven days of being notified of the decision. If a student believes that there are exceptional circumstances, they can make a case for special consideration in the review. Substantiating information should also be provided to the IAHA secretariat at [membership@iaha.com.au](mailto:membership@iaha.com.au).