



Dear IAHA Member

**IAHA 2021 Annual General Meeting on 21 October 2021 and Nomination of Candidates for the Director Elections**

On behalf of the Indigenous Allied Health Australia Ltd (IAHA) Board, I would like to thank you for your continued support of IAHA and invite you to participate in the annual general meeting of IAHA to be held on **Thursday, 21 October 2021 by online virtual meeting from 12 noon – 2.30pm (Canberra, ACT time)**.

*Please note: the AGM will be during daylight savings and will commence at 11.30am in South Australia, 11.00am in Queensland, 10.30am in the Northern Territory and 9.00am in Western Australia.*

The virtual AGM will use Zoom to connect Members, as well as using an online voting system called TrueVote. While we encourage you to attend the virtual AGM, you also have the option of voting without attending the AGM, using the TrueVote online voting system.

This letter is also a call for nominations for the director elections for the board of IAHA and the board of its subsidiary. Nominations must be received by **Wednesday, 6 October 2021**.

**Please read the cover page of the Notice of Annual General Meeting on how to participate and vote.**

Further details will also be posted on the Members'-only areas of IAHA's website.

Please don't hesitate to contact the IAHA secretariat on 02 6285 1010 or email me at [secretary@iaha.com.au](mailto:secretary@iaha.com.au) if you would like any further information on how to participate or vote.

---

**Agenda for annual general meeting**

The key items for the annual general meeting are:

- endorse the previous minutes;
- to receive and consider the financial reports for the year ending 30 June 2021;
- the election of Directors to the Board of IAHA;
- the election of Directors to the Board of the new wholly-owned subsidiary of IAHA, IAHA NT Workforce Development Limited;
- the amendment of the Constitution to:
  - make general tidy-up changes;
  - provide a right of remuneration for Directors;

- remove non-indigenous members from the 'Associate Member - Individual' category;
- introduce a new category of 'Full Member - Assistant Workforce'; and
- setting the amount of remuneration of Directors.

Please note that during the AGM, a short special meeting will be held for members of the Associate Member - Individual membership category noting that non-Indigenous members in this category will become 'Friends of IAHA'. **If you are an Associate Member – Individual please see the separate letter and notice of meeting attached.**

### **Attachments to this letter**

Attached to this letter are:

- details about the nomination and election process for the two director election processes;
- Notice of Annual General Meeting (including the Explanatory Notes);
- Proxy Form;
- Nomination of Director and Consent to Become a Director of a Company forms with respect to the IAHA director election;
- IAHA Nomination and Election By Laws and Policy (**IAHA By Laws – Attachment A**);
- Nomination of Director and Consent to Become a Director of a Company forms with respect to the NT Subsidiary director election;
- NT Subsidiary Nomination and Election By Laws and Policy (**NT Subsidiary By Laws – Attachment B**); and
- Previous Minutes.

We sincerely hope that you will take the time to look over the enclosed documentation and participate in this annual general meeting.

### **Why are there two director election processes?**

On 30 June 2021, IAHA incorporated a subsidiary company, being IAHA NT Workforce Development Limited ACN 651 068 629 (the **NT Subsidiary**). The NT Subsidiary's Constitution provides that, as the broad community representation base of the NT Subsidiary's parent company, the Full Members of IAHA have the right to appoint up to three directors to the board of the NT Subsidiary (**Elected Directors**).

As the Full Members are not members of the NT Subsidiary but are members of its parent company, the process for nominating and electing the Elected Directors to the board of the NT Subsidiary is coordinated and conducted by the Secretary of IAHA (as opposed to the Secretary of the NT Subsidiary).

As such, this letter is a call for nominations for director candidates for both:

- the Board of IAHA (see Attachment 1 for more detail on how to nominate); and
- the Board of the NT Subsidiary (see Attachment 2 for more detail on how to nominate).

You may nominate for either the Board of IAHA, the Board of the NT Subsidiary, or both.

Should you have any questions about either director election process or the AGM, or any concerns, please don't hesitate to contact the IAHA secretariat on 02 6285 1010 or email me at [secretary@iaha.com.au](mailto:secretary@iaha.com.au).

Yours sincerely



Donna Murray  
Company Secretary  
7 September 2021



## **ATTACHMENT 1**

### **Calling for Nominations for Director Candidates for the board of IAHA**

As foreshadowed above, this letter is also notice to all IAHA Members calling for nominations for candidates for appointment as a Director (Graduate) of the IAHA Board.

There are **four (4) Director (Graduate) positions to be filled** at the 2021 AGM elections. Candidates may include existing Directors who nominate for re-election and any Full Members (Graduate) who nominate. Please refer to the enclosed IAHA By Laws for further information on eligibility for nomination.

Only Full Members (Graduate) are eligible to be appointed as a Director. As Members nominate by completing the Consent and Nomination form, their details will be posted to the Members only section of IAHA's website with the AGM papers and relevant documents.

Director candidates are invited to provide a recorded video statement, presenting their case for election, to be posted on the Members'-only section of IAHA's website. The recording may be up to 5 minutes. In the interests of time, the recording will not be played at the AGM but will be available for viewing at least until the time of the vote..

### **We recommend all members view each candidate's video prior to voting.**

IAHA will provide mentoring and coaching for candidates in preparing and presenting the recorded video statements. Candidates who wish to access this service should contact IAHA on the details set out below.

IAHA Members will require the following password to access the Members Area:

**password**

In accordance with the IAHA By Laws, Director nominations must be received by IAHA by **Wednesday, 6 October 2021**. Nominations should be accompanied by the candidate's recorded video statement by this date also.

## **ATTACHMENT 2**

### **Calling for Nominations for Director Candidates for the board of the NT Subsidiary**

This letter is also notice calling for nominations for candidates for appointment as an Elected Director of the NT Subsidiary Board.

There are **three (3) Elected Director positions to be filled** on the board of the NT Subsidiary. Candidates who nominate must be Full Members who are 18 years or older and who reside in the Northern Territory, or have a cultural kinship and connection to Country in the Northern Territory (supported by a letter of support from a relevant nation group or community elder).

Please refer to the enclosed NT Subsidiary By Laws for further information on eligibility for nomination.

As Members nominate by completing the Consent and Nominee Form, their details will be posted to the Members only section of IAHA's website with the AGM papers and relevant documents.

NT Subsidiary Director candidates are invited to provide a recorded video statement, presenting their case for election, to be posted on the Members'-only section of IAHA's website. The recording may be up to 5 minutes. In the interests of time, the recording will not be played at the AGM but will be available for viewing at least until the time of the vote. **We recommend all members view each candidate's video prior to voting.** IAHA will provide mentoring and coaching for candidates in preparing and presenting the recorded video statements. Candidates who wish to access this service should contact IAHA on the details set out below.

IAHA Members will require the following password to access the Members Area:

**password**

In accordance with the NT Subsidiary By Laws, Director nominations must be received by IAHA by **Wednesday, 6 October 2021**. Nominations should be accompanied by the candidate's recorded video statement by this date also