



IAHA TRAINER AND ASSESSOR PACKAGE

About IAHA

Indigenous Allied Health Australia (IAHA) is a national not for profit, member based Aboriginal and Torres Strait Islander allied health organization. IAHA represents members across 29 distinct (allied) health professions and recognises that Aboriginal and Torres Strait Islander health professionals play a vital role in addressing the health and wellbeing of Australia's First Peoples and in enabling them to consider, pursue and succeed in health careers.

About the Opportunity

IAHA is seeking dedicated Trainers and Assessor to join our team in Northern Territory academy team, teaching the **HLT33015 Certificate III Allied Health Assistance** on a fixed term and or casual basis.

Reporting to the Academy Director, you will be responsible for teaching the provided curriculum to Aboriginal and Torres Strait Islander students in an engaging and creative manners, and assessing students within your respective course.

Some of your day-to-day duties will include:

- Preparing training resources and assessment instruments;
- Delivering and assessing units;
- Administration duties, such as marking assessments;
- Preparing training session plans and timetables;
- Participating in trainer and assessor moderation and validation meetings; and
- Participating in relevant professional development activities.

The successful candidates will hold a **higher-level qualification with practical experience, and will hold a TAE 40116 Certificate IV in Training and Assessment**. You will be confident within your field, and ready to hit the ground running.

Experience within community development, or work experience within an Indigenous community is an advantage.

Along with your qualifications, the ideal candidate will have real life experiences to impart on the students. In addition, you will require a good level of computer literacy, with proficiency in the Microsoft Office and the ability to learn and use programs as required.

All mandatory reporting requirements will be required before commencing in this role; National Police Clearance, Working with Children's check and any other State or Territory mandatory requirements.

Minimum Qualifications

All trainers and assessor employed or contracted by IAHA must hold the minimum qualification requirements set out in the training packages or accredited course statement, for which they are engaged to teach and assess.

For Training and Assessing are:

- TAE40116 Certificate IV in Training and Assessment, or
- TAE40110 plus TAELLN411/401A and
- TAEASS502/502A/502B, or
- A diploma or higher-level qualification in adult education
- TAESS00015 Enterprise Trainer & Assessor Skill Set

For Training only:

- TAESS00014 Enterprise Trainer – Presenting Skill Set
- TAESS00013 Enterprise Trainer – Mentoring Skill Set

For Assessing only:

- TAESS00011 Assessor Skill Set
- Or currently enrolled in TAE40116 Certificate IV in Training and Assessment
- Plus, all of the below
- Vocational competencies at least to the level being delivered and/or assessed
- Current industry skills directly relevant to the training and assessment being provided, current knowledge and skills in vocational training and learning that informs their training and assessment
- Evidence of knowledge, skills and experience
- It is the applicant's responsibility to provide evidence of their knowledge, skills and experience in support of their claim for suitability for a position/contract, including evidence of ongoing development of vocational training.
- **Applicants will also be required to complete and sign a skills matrix for each unit of competency they are competent to train and assess. (see below)**

Course Duration

The course has a 24 months duration and consists of:

- 1 day per week will be in a classroom environment (2 days in the first semester)
- 1 day per week (paid on the job training) with the opportunity to rotate and experience a wide variety of careers in health
- Learn in a culturally safe environment with other local Aboriginal learners

Course Structure

Total number of units = 11, including:

- 8 core units
- 3 elective units