



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

		Position No:	613432
Division:	Pilbara	Title:	Senior Podiatrist
Branch:	Population Health	Classification:	HSU Level P2
Section:	Primary Health	Award/Agreement	WA Health - Health Services Union - PACTS Industrial Agreement 2011

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director Population Health
	Classification:	HSU Level G11
	Position No:	608202



Responsible To	Title:	Manager Primary Health
	Classification:	HSU Level G8
	Position No:	608106



This position	Title:	Senior Podiatrist
	Classification:	HSU Level P2
	Position No:	613432



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
Senior Community Nurse
Senior Social Worker
Senior Physiotherapists
Senior Occupational Therapists
Senior Speech Pathologists
Community Dietician
Clerical Staff



Positions under direct supervision:	← Other positions under control:				
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Position No.</td> <td style="width: 50%; text-align: center;">Title</td> </tr> </table>	Position No.	Title	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Category</td> <td style="width: 50%; text-align: center;">Number</td> </tr> </table>	Category	Number
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Section 3 – KEY RESPONSIBILITIES

Provides Podiatry services in assigned areas at an advanced practice level, and contributes to planning, coordinating, monitoring and evaluating the delivery of timely and culturally appropriate Podiatry services for the Pilbara region.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team – workforce excellence and stability.

OUR VALUES

Community – making a difference through teamwork, generosity and country hospitality.

Compassion – listening and caring with empathy and dignity.

Quality – creating a quality health care experience for every consumer.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL	D	60
1.1	Provide high quality and timely care to a range of patients presenting with a Podiatric need, in line with established primary health care principles.		
1.2	Provide a fully comprehensive podiatry service for patients across the Pilbara Region, in order to improve quality of life.		
1.3	As a senior member of staff, contribute to the strategic direction of the Health Service and provide details to inform budget development/submissions, when required.		
1.4	As a senior member of staff, contribute to the planning, development, implementation and evaluation of the Podiatry service.		
1.5	Provide a specialised, advanced level of clinical care for Podiatry.		
1.6	As the Podiatry Clinical Consultant, provide an advisory service, education/training and mentoring as required.		
1.7	Participate in inter-professional and interagency collaboration for clients, as appropriate.		
1.8	Participate in weekend rosters and/or out-of-hours acute treatment as required.		
1.9	Report verbally and in writing to team members, other health professionals and external organisations where and as required.		
1.10	Deliver patient-centred care, building health literacy and promoting self-management.		
2.0	ADMINISTRATION/PROFESSIONAL	D/R	35
2.1	Provide consultancy and advice on clinical governance and best practice in the area of specialty to medical, nursing, administrative, primary health and other staff as appropriate.		
2.2	Ensure both internal and external stakeholders are familiar with scope of practice, referral criteria, services offered and collaborative arrangements that are established in the Pilbara region for Podiatric Medical Services.		
2.3	Collaborate with the Pilbara Health Network, Aboriginal Medical Services and other health service providers to ensure the provision of care across the whole of the Pilbara Region thus enabling equity and parity of Podiatric Medical Services.		
2.4	In the area of specialty, lead and support quality improvement initiatives.		
2.5	Support and participate in the recruitment and training of staff as required.		
2.6	Supervise and support clinical training of students.		
2.7	Maintain reliable documentation/record keeping and manage data and resources in accordance with departmental and professional clinical guidelines.		
2.8	Maintain and upgrade own professional skills and development.		
2.9	Seek opportunities to undertake research/evaluation in the chosen area of specialised, advanced practice.		
3.0	OTHER DUTIES		5
3.1	Undertake other duties as required or directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Podiatry and eligible for registration by the Podiatry Board of Australia.
2. Demonstrated experience and advanced level of skills and knowledge within podiatry clinical practice.
3. Demonstrated clinical leadership and governance within podiatry clinical practice.
4. Demonstrated knowledge and understanding of primary health care principles.
5. Demonstrated high level interpersonal, verbal and written communication skills (including information technology, conflict resolution and negotiation) skills.
6. Demonstrated ability to undertake research/evaluation in an area of advanced practice and provide education to health professionals and others.
7. Demonstrated experience working in a cross cultural setting considering the social determinants, particularly as they relate to Aboriginal Health.
8. Demonstrated working application of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health; and how these impact on employment and service delivery.
9. Possession of (or eligible to possess) a current C or C-A Class drivers licence.

DESIRABLE

1. Experience working in a rural and/or remote setting and an understanding of regional/rural service issues in the public sector health system.
2. Possession of (or working towards) a relevant post graduate qualification.

Section 6 – APPOINTMENT FACTORS

Location	South Hedland	Accommodation	As determined by WACHS policy
Allowances/ Appointment Conditions	District Allowance if applicable, Annual Travel Concession if applicable, one week additional leave for above the 26 th parallel, Air-conditioning subsidy if applicable. Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Podiatry Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check. • Successful Criminal Record Screening clearance. • Successful Working with Children clearance. • Successful Pre- Placement Health Screening clearance. • Current C or C-A Class drivers licence. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ___/___/___
Director

Signature and Date: ___/___/___
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed