



The Brien Holden Foundation has an exciting opportunity to work in outreach optometry services in the Top End. We are looking for an *optometry coordination officer* to be based in Darwin, with travel to the Greater Darwin, Tiwi Islands and West Arnhem regions of the NT.

About the Brien Holden Foundation:

The Brien Holden Foundation is a non-profit organisation who believes it is the right of everyone, everywhere to have the best possible vision. The Foundation delivers sustainable eye care services, education, and training programs in remote and isolated communities in Australia and overseas. The Foundation is focused on the elimination of uncorrected vision impairment and avoidable blindness by developing eye care solutions within communities in most need, thereby improving opportunities in education, employment, and quality of life.



In the Northern Territory, we provide optometry and eye health services and training to over 55 remote Aboriginal communities. We work in partnership with health services to provide culturally appropriate, accessible, and affordable outreach optometry services as part of broader primary health care programs.

About the role:

We are looking for an enthusiastic **Top End Optometry Coordination Officer** to join our small team in Darwin.

This recruitment is an Identified position. Identified Positions are roles that signify a strong involvement in matters related to, or directly involved with, First Nations Australians. Identified Positions are not restricted only to First Nations Australians applicants, however Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria.

The purpose of the role is to provide coordination and on the ground support for optometrists servicing remote primary health care clinics across the Greater Darwin, Tiwi Island and West Arnhem regions of the NT. This includes administration, logistics, scheduling, and coordination support for these optometry clinics. During optometry clinics, the role also involves assisting the optometrist with eye health examinations. The role will entail travel away from Darwin approximately 50% of the time, for up to four nights at a time.

To be successful in this role, you should have excellent communication, interpersonal and organisational skills. Due to the remote nature of the role, it is essential that you are reliable, flexible and have a sense of adventure. Ongoing training will be provided as part of the role.



Requirements:

- At minimum Northern Territory Certificate of Education and Training (NTCET) or equivalent, or suitable experience in remote health, allied health assistance or Aboriginal Health Worker training
- Experience living and/or working in the Northern Territory
- The ability to develop good working relationships with Aboriginal and/or Torres Strait Islander people, the community, health workers and others in various communities in the NT
- Administrative experience in community work or public health context preferred
- Ability to travel through out the Top End by way of 4WD or light aircraft
- Must be eligible to work in Australia
- A current (or ability to get) Working with Children card, a National Police Check, and manual driver's licence

Benefits:

- Working as part of a passionate, small team in the NT
- Salary range \$60 000-\$70 000 (based on experience) plus 10.5% superannuation and annual leave loading
- Travel allowances when away from Darwin
- Access to generous non-profit salary packaging arrangements (up to \$15 900 p.a towards living expenses before tax)
- Flexible working arrangements
- Appointment type: Full time, initial fixed term until 30 June 2023

How to apply:

For any questions regarding the role, please contact Sarah Nicholls NT Program Manager / Optometrist s.nicholls@brienholdenfoundation.org or by phone 08 8981 9880

To apply for the position please email, before 3 July 2022, a brief covering letter outlining your suitability to this role, along with a copy of your resume (1-2 pages) to Sarah Nicholls s.nicholls@brienholdenfoundation.org

At Brien Holden Foundation, we are committed to providing a working environment where each individual is valued, respected and supported to progress. Our priority is to ensure culture, policies and processes are truly inclusive and that no-one is disadvantaged on the basis of their Aboriginal and Torres Strait Islander identity, gender, culture, disability, LGBTIQA+ identities, family and caring responsibilities, age, or religion. We encourage everyone who meets the selection criteria and shares Brien Holden's values of scholarship, empowerment and integrity to apply.

Applications close 3 July 2022