



Duty Statement

Position:	Social and Emotional Wellbeing Coordinator
Location:	Canberra, Darwin, Lismore, Sydney or Brisbane
Status:	12 month contract with likelihood of extension
Salary:	\$108,787 - \$113,520 (fulltime) – depending on skills and experience Plus 10.5 % superannuation and salary sacrifice options
Reports to:	Chief Executive Officer

This role is an identified position open to Aboriginal and Torres Strait Islander candidates only. This is intended to constitute a special measure in line with the Discrimination Act 1991 (ACT) subsection 27 (1)(b) and the Racial Discrimination Act 1975 (Cth) subsection 8(1).

Our Organisation

Indigenous Allied Health Australia Ltd. (IAHA) is a national not-for-profit, member based Aboriginal and Torres Strait Islander allied health organisation.

IAHA is a vibrant organisation, with Aboriginal and Torres Strait Islander membership growing at around 20 per cent per annum, and a wide range of active partnerships and whose input and collaboration is being sought from an increasing array of professional, government and community stakeholders.

IAHA values people working to improve the health and wellbeing of Aboriginal and Torres Strait Islander people, especially where those efforts recognise Indigenous concepts of health and wellbeing, including a holistic approach to health care; the value of education and other social determinants; the right to self-determination for Aboriginal and Torres Strait Islander people; their cultures, spirituality and traditions of wellness and healing.

This approach inspires us to work collegiately. In line with this, IAHA's vision is that all Aboriginal and Torres Strait Islander people and future generations are healthy, strong, thriving, and self-determined. IAHA focus on five strategic areas of work:

- **Strengthening** and engaging our IAHA membership.
- **Growing** the Aboriginal and Torres Strait Islander allied health workforce through access and entry, effective pathways, promoting and support for allied health careers, skills development and retention.
- **Transforming** the allied health and wider workforce by building culturally safe and responsive health and education systems.
- **Leading** in the Indigenous health and allied health sectors to ensure Aboriginal and Torres Strait Islander led solutions and approaches to policy and program development.
- **Connecting** with and promoting connectedness with IAHA members, Aboriginal and Torres Strait Islander people, families, communities, and cultures.

IAHA has a Secretariat based in Canberra, with remote offices in Katherine, Darwin and NSW, supporting a Board of Directors and nearly 1400 members nationally. Our membership includes representation from 29 allied health professions.

IAHA supports Aboriginal and Torres Strait Islander people who have graduated from or are studying an allied health degree, the vocationally trained allied health workforce, and other individuals or organisations who share IAHA's vision and support our allied health activities. Aboriginal and Torres Strait Islander people make up around 95 per cent of our total membership.

Further information on IAHA, our membership, activities and projects can be found on our website: www.iaha.com.au

Salary Packaging

As IAHA is recognised by the Australian Tax Office as a Health Promotions Charity, salary packaging is available to all employees. This has the benefit of enabling employees to increase their disposable income through reduced taxation liabilities. In line with the Indigenous Allied Health Australia Salary Sacrifice Policy, the option to salary package is guaranteed only while IAHA retains its public benevolent institution status.

Working Conditions

While the hours of work are normally 37.5 hours a week, a flexible approach is expected due to the nature of these positions. It may be necessary on occasions to work additional time to fulfil your responsibilities, including some weekend hours.

Location

The Social and Emotional Wellbeing Coordinator will be based in Canberra, Darwin, Sydney, Lismore and Brisbane. Some travel will be required, including remote and interstate travel.

Purpose of Position

The Social and Emotional Wellbeing (SEWB) coordinator position is an important member of the Indigenous Allied Health Australia (IAHA) team and will play a crucial role in leading and strategically building on IAHA social and emotional well-being strategies. The SEWB Coordinator will lead the quality assurance of IAHA wellbeing programs, ensuring they are culturally and clinically safe, evidence based, are trauma informed and have a clear focus on supporting learning, education, training, and employment goals of Aboriginal and Torres Strait Islander people.

Indigenous Allied Health Australia recognise that optimal social and emotional wellbeing can position people to reach their full potential. IAHA are seeking a highly motivated and qualified person to work alongside and in partnership with the IAHA National Aboriginal and Torres Strait Islander Health Academy, IAHA membership, and senior leadership, to manage the selection, coordination, and implementation of evidenced based social and emotional wellbeing supports that are responsive, focused, engaging and culturally appropriate for Aboriginal and Torres Strait Islander people, particularly young people.

This non-clinical role will build on established systems of whole of organisation approaches to promoting health and wellbeing, including targeted SEWB activities, wellbeing plans and tools, develop and sustain social and emotional capabilities and promote positive mental health and wellbeing initiatives that create and contribute to supportive learning and working environments.

IAHA emphasise culturally safe and responsive education, training and learning from school to Vocational Education and Training, University and into skilled employment.

Duties

Responsibilities of the Social and Emotional Wellbeing Coordinator duties may include:

1. Liaising and coordinating activity with a wide range of partners and stakeholders, across government, non-government, community, and corporate sectors, including both Indigenous and non-Indigenous health, educational, professional and service delivery bodies.
2. Coordinating IAHA social and emotional wellbeing support provide to participants in IAHA programs, including the Leadership Program, Ultimate Student Leadership Challenge and IAHA National Conferences.
3. Facilitating and supporting social and emotional wellbeing curriculum and teaching in allied health within the IAHA National Aboriginal and Torres Strait Islander Health Academy
4. Leading the IAHA National Academy Social and Emotional Wellbeing meetings, and ensuring that non-clinical supports and responses are implemented, and supporting referral to clinical support where appropriate
5. Representing and promoting IAHA and activities to communities, schools, universities, and stakeholders.
6. Undertaking project evaluation, monitoring and analysis for continuous improvement to meet the needs and aspirations of our members and communities.
7. Providing high quality and timely reports to senior staff, including the CEO and Board of Directors as required.
8. Other duties as directed.

Selection Criteria

1. A degree qualification in a SEWB focussed allied health related profession of either social work, psychology, mental health, or counselling
2. Experience in the coordination and implementation of evidenced based social and emotional wellbeing solutions and initiatives to meet the needs of Aboriginal and Torres Strait Islander peoples.
3. A well-developed and demonstrated working knowledge of evidence-based practices, social and emotional well-being strategic frameworks and principles that are trauma informed,.
4. High level leadership to provide strategic direction to the implementation of social and emotional wellbeing strategies, policy, and program initiatives to effectively coordinate service provisions, primary prevention tools and resources for Aboriginal and Torres Strait Islander youth and families.
5. Knowledge of the social and economic circumstances and the policy environment in Australia and how they impact on the health and wellbeing of Aboriginal and Torres Strait Islander people and communities.
6. Well-developed organisational skills, interpersonal, communication and negotiation skills with the capacity to promote IAHA's objectives and priorities.
7. Ability to work effectively and collaboratively in a fast-paced team environment and to balance multiple tasks and competing priorities.

Desirable Criteria

Demonstrated knowledge of the education and training sector including adult learning and/or program development, especially in relation to Aboriginal and Torres Strait Islander health and wellbeing.