

**2023 IAHA National Conference
Ultimate Student Leadership challenge and
Professional Development Scholarships
Terms and Conditions**

1. The scholarship will provide funding or financial assistance for IAHA members to attend events that could include the 2023 IAHA National Conference and the 2023 IAHA Members Forum for the period of 27 November – 30 November 2023 on the Sunshine Coast QLD. For students the scholarship may also assist in attending the Ultimate Student Leadership Challenge 24 – 26 November 2023 also on the Sunshine Coast QLD.
2. The Scholarship recipient agrees:
 - a. To abide by the [IAHA Code of Conduct](#) at all times and relevant policies and procedures in relation to travel and finance.
 - b. To attend all events covered by their scholarship as notified in their offer of scholarship.
 - c. To return their completed preferred travel forms to IAHA by 28 August 2023
 - d. To be responsible for their own transfers to and from their place of residence to and from their nominated airport
 - e. To ensure they have leave from their employment for the dates covering travel and the events before accepting the scholarship.
 - f. To pay any changes to travel and accommodation bookings once they have been made as stipulated on the travel forms and approved by the CEO
 - g. To refund the scholarship in full if they fail to attend their funded events as a no show. Exceptional circumstances with prior notice can be considered at the discretion of the CEO.
 - h. To submit a report on their attendance and learnings by 20 January 2024.
3. IAHA Agrees:
 - a. To administer all travel and accommodation using awarded scholarship funds.
 - b. To book all travel and accommodation within a reasonable timeframe at the best fare available of the day.
 - c. To ensure confirmation of travel and accommodation is sent to the recipient by 29 September 2023.
 - d. To endeavour to meet the members needs within reason as determined by the CEO
4. The IAHA Conference Committee will determine successful applicants through a selection process using the eligibility criteria.

5. There is no appeals process for the selection of scholarship recipients or the amount of funding granted
6. The terms and conditions of this Agreement shall not be disclosed to any third parties without prior written consent of both parties.
7. Personal details shall not be disclosed to any third parties without prior consent from both parties with the exception of scholarship sponsors for the selection process only.