



20 September 2024

Dear IAHA Member

IAHA 2024 Annual General Meeting on 23 October 2024 and Nomination of Candidates for the Director Elections

On behalf of the Indigenous Allied Health Australia Ltd (IAHA) Board of Directors, I would like to thank you for your continued support of IAHA and invite you to participate in the 2024 Annual General Meeting. The AGM will be held on **Wednesday 23 October 2024 from 12pm (noon) – 2.00pm (Canberra, ACT time).**

The meeting will be held by online virtual meeting, and there is also a physical location for the meeting at 9-11 Napier Close, Deakin ACT 2600 for those in Canberra on the day and who would like to attend in person.

Please note the AGM will be during daylight savings and will commence at 11:30am in South Australia, 11:00am in Queensland, 10:30am in the Northern Territory and 9:00am in Western Australia.

The virtual AGM will use Zoom to connect Members, as well as using an online voting system called TrueVote. While we encourage you to attend the virtual AGM, you also have the option of voting without attending the AGM, using the TrueVote online voting system.

This letter is also a call for nominations for the director elections for the board of IAHA and the board of its NT subsidiary, IAHA NT Workforce Development.

Nominations must be received by Wednesday, 9 October 2024.

Please read the cover page of the Notice of Annual General Meeting on how to participate and vote.

Further details will also be posted on the Members'-only areas of IAHA's website.

Agenda for annual general meeting

The key items for the annual general meeting are:

- endorse the previous minutes;
- to receive and consider the financial reports for the year ending 30 June 2024;
- the election of Directors to the Board of IAHA;



- the election of Directors to the Board of IAHA NT Workforce Development Limited; and
- to approve the Directors' annual Remuneration Pool.

Attachments to this letter

Attached to this letter are:

- information on how to nominate to the IAHA Board and/or the IAHA NT Board;
- previous AGM minutes;
- Notice of Annual General Meeting (including the Explanatory Notes and Proxy Form);
- Nomination of Director and Consent to Become a Director of a Company form for the IAHA director election; and
- Nomination of Director and Consent to Become a Director of a Company form for the NT Subsidiary director election.

We sincerely hope that you will take the time to look over the enclosed documentation and participate in this annual general meeting.

Call for director nominations

This letter is a call for nominations for Director candidates for both:

- the Board of IAHA (see Attachment 1 for more detail on how to nominate); and
- the Board of the NT Subsidiary (see Attachment 2 for more detail on how to nominate).

You may nominate for either the Board of IAHA, the Board of the NT Subsidiary, or both.

Should you have any questions about the Director nomination and election processes or the Annual General Meeting, or any concerns, please don't hesitate to contact the IAHA secretariat on (02) 6285 1010 or email me at secretary@iaha.com.au.

Yours sincerely

Donna Murray
Company Secretary
Indigenous Allied Health Australia



ATTACHMENT 1

Calling for Nominations for Director Candidates for the board of IAHA

There are **three (3) Director (Graduate) positions to be filled** at the 2024 AGM elections.

Candidates may include existing Directors who nominate for re-election and any eligible Full Members (Graduate) who nominate.

To be eligible to be appointed as a Director you must be an IAHA Allied Health Graduate Full Member and must not be an employee of IAHA or IAHA NT Workforce Development.

As Members nominate, their details will be posted to the Members only section of IAHA's website with the AGM papers and relevant documents.

Director candidates are invited to provide a recorded video or written statement, presenting their case for election, skills, and experiences, to be posted on the Members'-only section of IAHA's website. The recording may be up to 5 minutes.

IAHA will provide mentoring and coaching for candidates in preparing and presenting the recorded video or written statements. Candidates who wish to access this service should contact IAHA on the details set out below.

IAHA Members will require the following password to access the Members Area and we ask that you do not share with anyone:

Password: AGM#2024

In accordance with the IAHA By Laws, Director nominations must be received by IAHA by **Wednesday, 9 October 2024**, using the attached Nomination of Director and Consent to Become a Director of a Company form for the IAHA Director election.

Nominations should be accompanied by the candidate's recorded video or written statement.



ATTACHMENT 2

Calling for Nominations for Director Candidates for the board of the NT Subsidiary

There are **two (2) Elected Director positions to be filled** on the board of the NT Subsidiary at the IAHA 2024 AGM.

To be eligible for appointment by the IAHA Members, you must:

- be at least 18 years old;
- be an IAHA Allied Health Graduate Full Member;
- reside in the Northern Territory, or have a cultural kinship and connection to Country in the Northern Territory (supported by a letter of support from a relevant nation group or community elder); and
- not be an employee of IAHA or IAHA NT Workforce Development.

As Members nominate, their details will be posted to the Members only section of IAHA's website with the AGM papers and relevant documents.

Director candidates are invited to provide a recorded video or written statement, presenting their case for election, skills, and experiences to be posted on the Members'-only section of IAHA's website. The recording may be up to 5 minutes.

IAHA will provide mentoring and coaching for candidates in preparing and presenting the recorded video or written statements. Candidates who wish to access this service should contact IAHA on the details set out below.

IAHA Members will require the following password to access the Members Area and we ask that you do not share with anyone:

Password: AGM#2024

In accordance with the NT Subsidiary By Laws, Director nominations must be received by IAHA by **Wednesday, 9 October 2024**, using the Nomination of Director and Consent to Become a Director of a Company form for the NT Subsidiary Director election.

Nominations should be accompanied by the candidate's recorded video or written statement.